

Crichton Park Elementary – School Advisory Council

Agenda - September 26, 2024

Call to order

Welcome and Introductions: Jackie (chair) and Suzanne (principal)

Approval of Agenda

1. Role of SAC and Membership - Reminder and Discussion:

From SAC handbook: <https://www.ednet.ns.ca/docs/sachandbook.pdf>

- Provide advice (under legislation - Education Act) to our principal and the HRCE on issues related to our school and the school system to improve school performance and student success.
 - o active participants in the school improvement planning process, also known as the Student Success Planning process:
 - § participate in efforts to improve student achievement and well-being by regularly receiving information on the school improvement plan and monitoring progress.
 - § determine spending priorities for the provincial funds allocated to support our SAC mandate, including student achievement, according to the terms of our SAC Agreement
- Membership:
 - o minimum of five members, maximum of 18
 - o must include representation from the following membership groups:
 - § parents/guardians
 - § school staff includes teachers and support staff
 - § community members
 - o minimum of two students are required on SACs for grades 7–12

- no single group can make up more than one-third of the SAC membership, unless it is otherwise specified in the agreement
- principals (or their designates) are non-voting members
- Efforts should be made to ensure council membership reflects the diversity of the community served by the school. This includes, but is not limited to:
 - § African Nova Scotians
 - § Indigenous peoples
 - § other racially visible persons
 - § persons with disabilities

CP current membership (see CP SAC Bylaws and Letter of Agreement)

Role	Name	Date joined SAC
Principal (non-voting)	Suzanne Hawkes	N/A
Parent Representatives	Jackie Spiers (Chair)	2022/23
	Megan Rolle	2023/24
	Nancy Bray	2023/24
School Staff	Julia Colpitts (teacher)	2024/25
	Mary-Emma Murphy	
	Rhonda Gibson	2023/24

Community Members	Kathy Hopkins	2024/25
	Nicole Blanchard-Segal	2024/25
	Jane MacKay	2023/24
Grade 6 student (attends on request of SAC Chair)	TBD	
Community members representing school community diversity. (non-voting, attend on request of SAC Chair)	TBD	

2. Approval of the previous June 20/24 meeting minutes

3. Business arising from the previous meeting

- Painting Existing Benches as Buddy Benches
- School Garden
- Upcoming Meeting Dates

4. School improvement plan update (standing item)

- Literacy
- Mathematics
- Well-Being

5. Admin Report

6. New Business

- Discussion re priority actions for the 2024/25 school year
- Consider suggested actions from the Family Survey and Innovation grant proposal
- Review Letter of Agreement and SAC Bylaws

7. Check in – key message from this meeting to the school community?

8. Next Meeting

9. Adjournment