

Crichton Park School

49 Lyngby Avenue, Dartmouth, Nova Scotia B3A 3V1

Telephone 464-2503 Fax: 464-2770

Principal: Ms. Suzanne Hawkes

Vice-Principal: Mrs. Tracy MacDonald

E-Mail: crichton@hrce.ca

Website: www.cps.hrce.ca

SAC Minutes for February 20, 2025 prepared by Suzanne Hawkes and Tracy MacDonald.

Present: Jackie Spiers, Julia Colpitts, Mary Emma Murphy, Rhonda Gibson, Suzanne Hawkes, Tracy MacDonald, Nancy Bray, Megan Rolle, Jane MacKay, Nicole Blanchard-Segal, Kathleen Hopkins

Regrets: Nancy Bray

Call to Order (names and time): Jackie Spiers called the meeting to order at 3:34 pm.

1. Role of SAC and Membership - Reminder and Discussion:

From SAC handbook: <https://www.ednet.ns.ca/docs/sachandbook.pdf>

- Provide advice (under legislation - Education Act) to our principal and the HRCE on issues related to our school and the school system to improve school performance and student success.
 - o active participants in the school improvement planning process, also known as the Student Success Planning process:
 - § participate in efforts to improve student achievement and well-being by regularly receiving information on the school improvement plan and monitoring progress.
 - § determine spending priorities for the provincial funds allocated to support our SAC mandate, including student achievement, according to the terms of our SAC Agreement
- Membership:
 - o minimum of five members, maximum of 18

- must include representation from the following membership groups:
 - § parents/guardians
 - § school staff includes teachers and support staff
 - § community members
- minimum of two students are required on SACs for grades 7–12
- no single group can make up more than one-third of the SAC membership, unless it is otherwise specified in the agreement
- principals (or their designates) are non-voting members
- Efforts should be made to ensure council membership reflects the diversity of the community served by the school. This includes, but is not limited to:
 - § African Nova Scotians
 - § Indigenous peoples
 - § other racially visible persons
 - § persons with disabilities

CP current membership (see CP SAC Bylaws and Letter of Agreement)

Role	Name	Date joined SAC
Principal (non-voting)	Suzanne Hawkes	N/A
Parent Representatives	Jackie Spiers (Chair)	2022/23
	Megan Rolle	2023/24
	Nancy Bray	2023/24
School Staff	Julia Colpitts (teacher)	2024/25
	Mary-Emma Murphy	2023/24
	Rhonda Gibson	2023/24

Community Members	Kathy Hopkins	2024/25
	Nicole Blanchard	2024/25
	Jane MacKay	2023/24
Grade 6 students (attends on request of SAC Chair)	TBD	
Community members representing school community diversity. (non-voting, attend on request of SAC Chair)	TBD	

Review of meeting summary from January 9/25: Motion to approve by Mary-Emma Murphy and seconded by Kathy Hopkins.

Business arising from last meeting:

- Review of actions related to SAC Priority Topic - INTERNET SAFETY:
- HRP Community Officer - **Suzanne (emailed but no reply yet)**
- TILT Sessions for grades 3-6 students Jan 21st - **Suzanne**
- Order online safety books from C3P - **Suzanne**
- Order online safety books from Tattletales - **Suzanne**
- High Interest books for 2 classrooms from tattletales - **Suzanne**
- Teacher Resources purchased for us through supervisor - **Suzanne**
- Story Champs Literacy Intervention purchased - **Suzanne**
- RCMPTalks sessions - **Jackie (emailed but no reply yet)**
- Other online safety resources - **Nicole**
- Information about Internet Safety Day and other materials were sent to families through School messenger.
- Cyberscan presentation for grade six and perhaps for parents and staff - **Nancy**
 - **Review resources prior to next meeting**
- **New - grade 6 voice for SAC for our priority topic?**
 - **Perspective on online worlds (gaming, internet friends)**
 - **Google form to break down individual experiences**
 - **Draft and send out copy for review**

- Look into other possibilities for increasing digital literacy and internet safety
- Possible parent survey to find out what parents would like their children to learn
- Potential contribution from older student SAC member at Bicentennial/Dartmouth High?
- Use of remaining funds (i.e., iPads, bean table?)
 - 6 new iPads delivered
 - Possibly get input from students?
 - Authentic writing experience for students
 - Science materials
 - Garden boxes

Plan to send additional emails and information to families through the newsletter and emails.

Student Success Plan:

Literacy Goal: We will improve achievement in literacy for each of our students, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry.

Cycle Two

- To enhance purpose and authenticity during writing, intentionally teach students to write for an audience.
- Connect and model what is learned during phonics instruction during writing.

Mathematics Goal: We will improve achievement in mathematics for each of our students, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry.

Cycle Two

- Intentionally teach proper math terms and math language to increase student capacity to name strategies and explain their math thinking.

Well-being Goal: We will improve well-being at our school for each of our students, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry.

Cycle Two

- To incorporate additional learning movement breaks into instructional time.

Admin Report

- Review Student Success Plan Cycle 2 goals and strategies
- SAC Account Balance \$3533.94
- HRM Waste Presentations - containers update
- Pancake Day Jan 31 Feedback
- African Heritage Month February-building knowledge of local history
- Registration Month February (PP and P)
- Heritage Day February 17th honouring Nora Bernard
- April 2nd evening Conferences
- April 3rd morning PD and afternoon Conferences
- HSA Event Bingo march 19, Music even off site April 25
- RWM6 provincial assessment results (SAC discussed the questions for writing)

New Business:

- Photographer-Decision to stay with Pineapple. We will request hard copy class photos and ask for them as soon as possible in the school year.
- Garden update-Mary Emma Murphy offered to start seedlings for Jane MacKay and Jane will volunteer with a garden group of students in the Spring.
- Discuss new Nutrition Policy next meeting.

Check in – key message from this meeting to the school community?

Included in March Newsletter:

- Inform families that we are seeking feedback from Grade 6s and parents re: concerns around Cyber Safety.
- SAC championing our school garden.
- SAC hoping to host an upcoming parent session.

Jackie Spiers will compose this message.

Adjourned (name and time): Meeting adjourned by Rhonda Gibson at 4:32 pm.

Upcoming Dates:

April 24, 2025

June 12, 2025