

Crichton Park School

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Principal: Ms. Suzanne Hawkes

Vice-Principal: Mrs. Tracy MacDonald

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SAC Minutes for April 24, 2025 prepared by Suzanne Hawkes

Present: Jackie Spiers, Julia Colpitts, Mary Emma Murphy, Rhonda Gibson, Suzanne Hawkes, Nancy Bray, Megan Rolle, Jane MacKay, Nicole Blanchard-Segal, Brandy Nagy

Regrets: Tracy MacDonald, Kathleen Hopkins

Call to Order (names and time): Jackie Spiers called the meeting to order at 3:33 pm.

1. Role of SAC and Membership - Reminder and Discussion:

From SAC handbook: <https://www.ednet.ns.ca/docs/sachandbook.pdf>

- Provide advice (under legislation - Education Act) to our principal and the HRCE on issues related to our school and the school system to improve school performance and student success.
 - o active participants in the school improvement planning process, also known as the Student Success Planning process:
 - § participate in efforts to improve student achievement and well-being by regularly receiving information on the school improvement plan and monitoring progress.
 - § determine spending priorities for the provincial funds allocated to support our SAC mandate, including student achievement, according to the terms of our SAC Agreement
- Membership:
 - o minimum of five members, maximum of 18
 - o must include representation from the following membership groups:
 - § parents/guardians

§ school staff includes teachers and support staff

§ community members

- minimum of two students are required on SACs for grades 7–12
- no single group can make up more than one-third of the SAC membership, unless it is otherwise specified in the agreement
- principals (or their designates) are non-voting members
- Efforts should be made to ensure council membership reflects the diversity of the community served by the school. This includes, but is not limited to:

§ African Nova Scotians

§ Indigenous peoples

§ other racially visible persons

§ persons with disabilities

CP current membership (see CP SAC Bylaws and Letter of Agreement)

Role	Name	Date joined SAC
Principal (non-voting)	Suzanne Hawkes	N/A
Parent Representatives	Jackie Spiers (Chair)	2022/23
	Megan Rolle	2023/24
	Nancy Bray	2023/24
School Staff	Julia Colpitts (teacher)	2024/25
	Mary-Emma Murphy	2023/24
	Rhonda Gibson	2023/24
Community Members	Kathy Hopkins	2024/25

	Nicole Blanchard	2024/25
	Jane MacKay	2023/24
Grade 6 students (attends on request of SAC Chair)	TBD	
Community members representing school community diversity. (non-voting, attend on request of SAC Chair)	TBD	

Review of meeting summary from February 20/25: Motion to approved by Rhonda Gibson and seconded by Nicole Blanchard-Segal.

Business arising from last meeting:

- 3.1 INTERNET SAFETY: Support for students: - Student Voice – ask grade 6 students what they want support with/ how they experience online world – Google survey for their thoughts (Suzanne to give parents a heads up first) - parent survey to find out what parents would like their children to learn Parent presentation: - Consider feedback from grade 6s via google form - Potential contribution from older student SAC member at - Bicentennial/Dartmouth High? - Cyberscan presentation for grade six and perhaps for parents and staff – Nancy - Suzanne contacted youth presenter from CTIP. Safe Strategy presentations and possible webinar?
- 3.2 Use of remaining SAC funds: - Update on purchases since last meeting - Suzanne - Paint buddy Bench - Expansion of Garden boxes - Other: Bean table for small group instruction, iPads, Science Material, Authentic writing experiences

Jane MacKay shared a Canadian resource with SAC: teenmentalhealth.org.

Suzanne will send an Online Safety survey to Grade 6 students and parents. Parents will be informed their students will be completing this survey. Purpose is to gain student voice about what information they would like to learn more about.

Remaining funds will support garden beds and pots out from (i.e., Sproutbox, rain barrels, soil, seeds/plants), a Cyber Safety parent session and a bean table for small group instruction if funds remain.

Student Success Plan:

Literacy Goal: We will improve achievement in literacy for each of our students, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry.

*Cycle Three strategies to be determined April 30th.

Cycle Two

- To enhance purpose and authenticity during writing, intentionally teach students to write for an audience.
- Connect and model what is learned during phonics instruction during writing.

Mathematics Goal: We will improve achievement in mathematics for each of our students, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry.

Cycle Two

- Intentionally teach proper math terms and math language to increase student capacity to name strategies and explain their math thinking.

Well-being Goal: We will improve well-being at our school for each of our students, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry.

Cycle Two

- To incorporate additional learning movement breaks into instructional time.

Admin Report

- Student Success Plan Cycle 3 goals and strategies being solidified
- April 30th PD Day for Staff - Safe Schools Strategy
- SAC Account Balance **\$3272.91**
- Gaga Ball Pit - materials have been purchased and plans to build this Spring

- Book Fair successful - thank you for your support
- Volleyball tournament for older students at Woodlawn High
- Badminton tournament for older students at lunch in the gym
- Wanderers Development Players - visited PE classes Grades 2-6
- Hawthorn Elementary invited parents to a Dr. Chorney session about child and youth anxiety
- Litter Critters-lunch time group with Miss Judy
- Run Club upcoming - more info to follow
- Grade Three Provincial Assessment (LM3) will take place May 14/15/21/22
- Gr. 6 Closing June 26 at 1:30pm
- New playgrounds going forward will have PP equipment and accessibility

New Business:

- Photographer - Suzanne will email SAC with some local options for a decision to be made over email consensus
- School Food and Beverage Standards - reviewed
- SAC Annual Survey submitted and shared with SAC

Check in – key message from this meeting to the school community?

Included in May Newsletter:

- Garden update
- Grade 6 survey update
- Material supported by SAC this year

Jackie Spiers will compose this message.

Adjourned (name and time): Meeting adjourned by Mary-Emma Murphy at 4:35 pm.

Upcoming Dates:

June 12, 2025