



School Advisory Council Annual Report – June 2026

School	Crichton Park Elementary
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Please list SAC members including names, membership type (i.e., parent, community member, staff), and role (i.e., Chair, Vice Chair).

Chair/Parent-Nancy Bray
Parent-Nicole Blanchard-Segal
Parent-Megan Rolle
Staff-Rhonda Gibson
Staff-Mary-Emma Murphy
Staff-Julia Colpitts
Community Member-Jane MacKay
Community Member-Kathleen Hopkins
Community Member-Jessica Murray
Principal-Suzanne Hawkes
Vice Principal-Tracy MacDonald

Please describe a summary of work undertaken by the SAC to improve student achievement and school performance.

- Over the past year, the School Advisory Council (SAC) **focused on strengthening alignment between its activities, spending, and mandated priorities** to support student achievement and school performance. To support this work, the SAC developed templates for priorities, budget planning, and an annual work plan. These tools will guide SAC operations in 2026–27 and beyond.
- SAC priorities were informed by both data and feedback gathered from the school community. This evidence-based approach ensured that decisions reflected the needs of students, staff, and families.
- A key goal this year was to **improve communication** with both the school community and the Halifax Regional Centre for Education (HRCE). To support this goal:
 - Regular SAC updates were included in the monthly school newsletter;
 - Updates were shared with the Home and School Association; and

- Two formal communications to HRCE were incorporated into the annual work plan.
- Within the school, the SAC enhanced engagement with students and staff through targeted initiatives:
 - A classroom needs inventory was conducted early in the year to align resource allocation with SAC priorities in writing and well-being. This resulted in targeted purchases such as P–2 Writer’s Workshop materials and decodable books; and
 - A Grade 6 student focus group was held to gather feedback on student engagement in writing. Based on this input, portable writing carts and related supplies were purchased to support student interest and participation.
 - Both the classroom needs inventory and the student focus group are planned to become recurring components of the SAC’s annual work cycle.
- These efforts led to several positive outcomes:
 - Increased communication prompted a parent to suggest exploring a writing initiative currently being piloted in other HRCE schools. This work will continue into 2026–27;
 - Direct responses from HRCE were received regarding key concerns, including school safety and lunch programs; and
 - Increased community engagement resulted in an additional member joining the SAC.

Priorities for 2026–27: What to Do More of / Less of

Do more of:

- Continue strengthening communication with the school community and HRCE
- Expand student voice initiatives (e.g., focus groups across additional grade levels)
- Build on writing and well-being priorities through targeted programs and partnerships
- Use data and feedback to guide decision-making and measure impact

Do less of:

- Ad hoc or unplanned spending not directly tied to SAC priorities
- One-time initiatives that are not embedded into ongoing planning and evaluation processes

Please list any significant milestones and success stories that the SAC would like to highlight.

- Development of standardized templates for SAC priorities and budget planning
- Creation of an annual work plan template to guide SAC operations
- Implementation of a Grade 6 student focus group to inform priority areas (to become a recurring practice)
- Completion of a classroom needs inventory aligned with SAC priorities (to become a recurring practice)

Please describe any related sub-committee work undertaken by SAC members (e.g., School Options Committee).

- n/a

Statements of Revenues and Expenditures:

Expenditures supporting the school improvement plan (e.g., providing resources to support math and literacy instruction).

Expenses	Total Cost (including tax)
Two bean tables for targeted instruction	1678.54
Flexible seating (5 pieces)	1864.64
P-2 writers workshop materials	393.23
P-2 decodable books P-2 (Syllasense)	1132.59
P-6 Teacher resource books for writing lessons (The Writing Revolution, Powerful Writing Structures)	133.52
High interest books classroom library	495.81
Writing cart and writing tools	210.52
(D) Total expenses	5908.85

Budget	
Funds carried over from previous fiscal year	756.71
Current year SAC allocation	5308.00
Less total expenses to date 25-26	5908.85
Total remaining funds available to spend	155.86

Expenditures supporting policy development and implementation (e.g., supporting and promoting new policies).

- n/a

Expenditures covering operational expenses; up to 20 per cent of provincial SAC funding may be used as operational expenses, if necessary, to encourage and support member participation).

- n/a

Please return to School Supervisor by Monday, June 15, 2026. Thank you.