

AGENDA

Crichton Park Elementary School Advisory Council (SAC)

Date of Meeting: September 24, 2026

Time: 3:30pm – 4:30pm

Agenda Item//Lead/Time/Supporting Documents	Purpose & Desired Outcome (Administrative, Approval, Discussion, Information Sharing)
Standing Items	
Call to Order, Approval of Agenda & Minutes 5 min	Administrative Approval (vote required for agenda & minutes)
Administration Report (status update) -SAC membership -SAC budget -Student Success Plan Lead: Suzanne Hawkes 10 min Documents: Student Success Plan , SAC Budget	Information sharing Share news about SAC membership changes and needs Share revised Student Success Plan Budget update
SAC Priorities 2026-27 Review priorities & action items Lead: Nancy Bray 5 min Documents: SAC Priorities	Discussion Item -Review priorities following the revised Student Success Plan Decision Item -What information gathering is required to inform SAC priorities and spending before the Nov meeting (ie student data, grade 6 focus group, staff survey)
HRCE Feedback Lead: Nancy Bray 10 min Documents: Last letter sent to HRCE and response tracker	Discussion Item -Feedback sent to HRCE April 16 - review and track progress on these items -Draft next letter to HRCE – for approval at November meeting
New Business	
Releasing Writers (SAC priority – writing) Lead: Suzanne Hawkes 10 min Documents: To be determined	Discussion Provide a status update on this work
Let's Grow – Program Overview (SAC priority - wellness) Lead: Suzanne Hawkes 5 min Documents: To be determined	Discussion Provide a status update on this work
Standing Items	
Newsletter Lead: Nancy Bray 5 min	Discussion Items to include in next school newsletter
Action Items/Next Meeting/Adjournment Lead: Suzanne Hawkes 5 min	Information Sharing Approval (vote required to adjourn)

Upcoming meetings: